



Ballarat Mechanics' Institute

Room Hire Rates

Minerva Space

Room Hourly: \$95

Daily (7hrs+): \$650 (plus cleaning and out of hours opening)

Note: Rates for significant ticketed events by negotiation.

Admin and Cleaning: \$45 (Minimum Fee, extra charges could apply dependant on event and if excess cleaning is required)

Room Setup: Event dependant

Out of Hours Opening: \$30 (if pre-arranged)

Refundable Bond: \$300

Humffray Room

Room Hourly: \$65

Daily (7hrs+): \$440 (plus cleaning and out of hours opening)

Admin and Cleaning: \$35 (Minimum Fee, extra charges could apply dependant on event and if excess cleaning is required)

Room Setup: Event dependant

Out of Hours Opening: \$30 (if pre-arranged)

Refundable Bond: \$195

Hooper Room

Room Hourly: \$55

Daily (7hrs+): \$385 (plus cleaning and out of hours opening)

Admin and Cleaning: \$25 (event dependent)

Room Setup: Event dependant

Out of Hours Opening: \$30 (if pre-arranged)

Refundable Bond: \$175

Hugh Williamson Foyer

Room Hourly: \$45

Daily (7hrs+): \$295 (plus cleaning and out of hours opening)

Admin and Cleaning: \$25 (event dependent)

Out of Hours Opening: \$30 (if pre-arranged)

Refundable Bond: \$140

Other Costs (refer to *Guide to Fees and Charges*)

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|-------------------------|----------------|-----------------------------|
| - Production assistance | - Call-out fee | - Tea and Coffee Facilities |
| - Liquor licence fee | - Room Setup | - Tables and Tablecloths |
| - Finishing kitchen use | - Piano tune | - Bar Staff Hire |

The minimum hire of any facility is 2 hours.

Please Note: Booking request should reflect time the space is required. eg: allow some time for preparation and setup.

Last updated: 02/2019
To be reviewed: 04/2019